

CAPL Application Pack

New Zealand Certificate in Carpentry

(NC5224), Level 4, minimum 294 credits

Your Experience: Our Qualifications

About the New Zealand Certificate in Carpentry

This qualification recognises the skills and knowledge required to work in a safe and professional manner as a carpenter in the New Zealand construction industry. People who gain the qualification will have a broad enough knowledge and skill base to work as a competent tradesperson whether they specialise in residential, industrial, commercial or multi-story construction.

The qualification consists of 62 compulsory carpentry units, both theory and practical, as well as elective practical units in the areas of: carpentry, concrete construction, and specialist interiors. This allows for some flexibility in obtaining the practical skills required to be a competent Carpenter depending on the type of construction work available while completing the qualification. No matter which of the unit standards are selected from the elective sections, the New Zealand Certificate in Carpentry Level 4 is designed to reflect the skills and knowledge of a well-rounded Carpenter.

This qualification provides a pathway to the New Zealand Diploma in Construction (Construction Management Strand) Level 6. CAPL can assess this qualification.

About assessment

The National Certificate in Carpentry is made up of unit standards (subject areas). Each unit standard is made up of learning outcomes (tasks with a quality judgement stating the expected outcome of the task). CAPL assessment is integrated where possible (not learning outcome by learning outcome as in a classroom); the questions asked and practical demonstrations and workplace visit required will allow our assessor to judge whether you have achieved the unit standards being assessed.

After your application is received, you will be contacted within the following fortnight for an initial interview with an assessor to discuss your application.

If your application is accepted, you will be sent a service agreement. If you accept this, the assessor will contact you to work out an assessment schedule with you.

Assessment for the whole qualification usually takes 3-6 months. Should you fail any part of any assessment, you may need to undergo further assessment, or enrol in a course of study. Any costs associated with this are additional.

English Language Requirements

If English is not your first language, you may also be required to provide evidence of your English language skills as listed below.

IELTS 5.5 Academic (no lower than 5.5 in any subtest)

Because the CAPL process is based on written evidence and interviews, as well as evidence of practical skills, this level of English is essential. If you are international and can demonstrate to us that your English is above this level we may accept you for assessment without an IELTS test.

Fee

The cost of assessment for the full qualification is \$2300.00

Any fees for enrolments required due to gaps in knowledge and skills are additional and not part of the CAPL process. First Aid unit standards must be achieved (see tick list following for options); these cannot be assessed by Ara.

Limited discounts may be available if evidence is provided of having already achieved a significant number of unit standards in carpentry or having achieved other relevant current qualifications.

How do I apply?

To make a CAPL application, please supply:

Your Checklist

- | | | |
|---|--|--------------------------|
| 1 | A completed Ara Admission & Enrolment form (leave Section 2 blank)
(Please note: A student loan via StudyLink is not a payment option for the CAPL process, but please talk to us about our interest-free instalment payment plan*). | <input type="checkbox"/> |
| 2 | Your current and detailed Curriculum Vitae (CV) which should contain: <ul style="list-style-type: none">• relevant work history including your positions, tasks and responsibilities• knowledge and skills required for you to carry out your job• formal qualifications eg school, polytechnic, university, trade certificates• informal qualifications eg 'in house' workplace training workshops• relevant life experience eg in-house workplace teams, managing stress etc Your CV may be quite different from this. Please use whatever format is understood by your industry but in-depth enough to show your level of skills across your specialisation, with emphasis on the critical thinking/research required. | <input type="checkbox"/> |
| 3 | A personal statement which summarises your experience and learning, and which supports this application. | <input type="checkbox"/> |
| 4 | Examples of your work (a few only as you are not being assessed at this stage). If sending files electronically, they must be in an easily readable format (pdf, jpg, rep3, etc) and if large, need to be sent by Drop Box, OneDrive, Google Drive or equivalent, or by CD or DVD. | <input type="checkbox"/> |

** Conditional on a credit check undertaken by Ara and approved. No results are released until all fees have been paid.*

Please email your application to capl@ara.ac.nz

or post it to:

CAPL
Academic Services Division
Ara
PO BOX 540
Christchurch 8140