

# Lyttleton Port Company Limited – Women in Trades Scholarship Application Guidelines

**PLEASE READ THIS INFORMATION CAREFULLY**

## Eligibility

To be eligible for this scholarship you must meet the following criteria:

- Be a New Zealand citizen or permanent resident at the time of application.
- Be studying a degree programme in the eligible programmes at Ara Institute of Canterbury.
- Be a woman (assigned female at birth and/or self-identify as female).

You must also be able to demonstrate financial hardship.

## Eligible Programmes

NZ Cert in Carpentry (Level 4)

NZ Cert in Civil Infrastructure (Level 3)

NZ Cert in Construction Trade Skills (Level 3) NZ Cert in Electrical Engineering Theory & Practice (Level 4)

NZ Cert in Mechanical Engineering (Level 3)

NZ Cert in Mechanical Engineering (Trade) (Level 4) – strands Fitting & Machining, General Engineering, Machining, Maintenance Engineering, Toolmaking

NZ Cert in Engineering Fabrication (Trade) (Level 4)

Plumbing / gas fitting and diesel mechanic trades

NZ Cert in Joinery (Level 4)

## Supporting Information

You will need to provide the following additional documentation to complete your application:

- A personal statement (up to 500 words) that outlines the special circumstances that make you a candidate for this scholarship.
- One referee report (please ensure you use the templates provided on the scholarship webpage).

## Tips for Applicants

### Writing Your Personal Statement

Think of your statement like a job application; convince us that YOU are the best candidate for this scholarship.

- Start by introducing yourself; tell us about your background, where you've studied and/or worked and what your interests are.
- Tell us why you want to study this programme.
- Explain what your intentions and career aspirations are once you complete your studies.
- Describe how this scholarship will help you to overcome your (financial) challenges and achieve your goals.

### Selecting Your Referees

Character Referee: a person who has known you for at least three years who can attest to your good character. This should preferably be someone in a position of authority (e.g., teacher, employer, youth group leader, family friend in a managerial and/or professional role).

Referees **must not be immediate family, friends, or flatmates.**