

Chief Executive Bulletin

September 2012



Council Report

28 August

The full minutes of the Council meeting will be available on the CPIT website after their confirmation at the Council meeting 25 September

<http://www.cpit.ac.nz/about-us/governance-management/cpit-council/meetings>

2012 Enrolments

Enrolments are tracking towards achieving the targets for 2012.

- Total EFTS enrolled for 2012 are 5,791, 91% of total budget. 485 EFTS were enrolled
- SAC EFTS increased by 336 EFTS and is now 477 EFTS higher than the same point last year.
- International EFTS increased by 93 to 523. This is only seven away from budget and with further activity to come it is reasonable to expect to slightly outperform budget. This has been reforecast upwards slightly (9 EFTS).

TANZ

Masters of Nursing (MoN) (EIT)

Development continues for MoN courses due to start in July.

Rehabilitation Qualification

This is awaiting a response from Health Workforce NZ to determine their support and endorsement for the development of this qualification.

Revitalisation of the CPSA

At the May council meeting the council supported in principle the project called "What's your wildest dream?", The President of the CPSA is working diligently to determine a new direction for the CPSA following the cessation of compulsory student union fees. She has prepared a proposal for representative arrangements from all departments on the CPSA Executive and for using these representative positions as a mechanism for inputting the student voice into CPIT operations.

Investment Plan

Draft Key Initiatives and draft Educational Performance Indicators forming part of the CPIT 2013 -2015 Investment Plan were discussed and approved in principle by Council. A full draft of the Investment Plan will be presented at the next meeting for Council consideration and final endorsement with the completed submission expected to be ready to send to TEC for its consideration by 12 October thus meeting the TEC deadline of 19 October 2012.

Academic Board Report:

Academic Procedures Committee

The Board approved the disestablishment of the Academic Procedures Committee.

Designing Programmes for Effective Delivery

A paper was received and discussed on 'Designing Programmes for Effective Delivery.

NZQA Consultation Paper

The Board considered NZQA's consultation paper on Changing the New Zealand Master's Degree Definition.

Boards of Studies Mid-Year Reports

The Academic Board received the Department Boards of Studies mid-year reports.

Work force Strategy

Council considered a draft Workforce Strategy and provided feedback to the Chief Executive and Human Resources Director for further development. The strategy addresses context, communication and engagement with staff, change leadership, capability and capacity and organisational culture. The Draft Strategy will be presented to Te Kāhui Manukura for further discussion, in due course.

Te Kahui Manukura

At its 22 August and 5 September meetings the following were discussed:

Circoarts

CPIT has decided not to run its Circo Arts programme in 2013. The institution will re-evaluate the situation next year for delivery of the programme in 2014.

Metro CEs Meeting

The Metro CEs met on 07/08/12 and the key topics discussed were:

- a Industry Training Review – Metro's response to the consultation document should respond to questions relevant to ITP concerns.
- b ITP Sector Peak Body – a confederate structure of the various groups has been proposed. Three Metro CEs will join three NZITP CEs on the CE working party that is to develop further proposed working arrangements for the new entity.
- c Knowledge transfer and adding value to industry/stakeholder engagement – an initiative with Business NZ linking industry and tertiary providers. Proposing a travel showcase around the country. Feasibility study being commissioned to expand the proposal and to identify likely costs. A request will be received in due course for CPIT to participate.
- d WorldSkills –Metros received a proposal for a new approach to the WorldSkills competitions based around the Metro ITPs. The CEs were supportive of the concept whereby the Metro ITPs would host the regional competitions with national competitions alternating between the North and South Islands. A more detailed proposal is to be considered at the next Metros meeting.
- e Youth Guarantees and Youth Transitions – Arthur Grave, MoE, presented to the group on strengthening foundation education. He proposed that vocational pathways could be used to achieve this outcome. It was noted that a date is yet to be set for Josh Williams (MoE) to present at a CPIT CE Forum.
- f Research Forum – the group has agreed on a set of performance indicators

Financial Position

- a Costs are tracking to reforecast budget. SAC EFTS are predicted to represent approximately 99% of funding guaranteeing our 2012 funding, even without the current government guarantee, as once we pass the 97%, full 100% funding is received..
- b Youth Guarantee funding is at \$777k (63 of 116 EFTS enrolled) and CTC funding is at \$842k (68 of the 112EFTS enrolled).
- c Domestic tuition fees are behind forecast.
- d Other teaching income (EFTS in ITO, Star and non-EFTS related delivery such as Modern Apprenticeships) is ahead of forecast as is other income from research, our training restaurant, CPIT Foundation grants etc.
- e Overall income is \$0.8M ahead of forecast given a typical distribution of income across the year.
- f Teaching Staffing costs are tracking under forecast and Non-Teaching Staffing is in line with the forecast.
- g Total expenditure is in line with forecast given that items are offsetting each other and given a typical distribution across the year
- h As at end of July the bottom line is a \$2.7m ahead of forecast due to the higher income position.
- i The Chief Finance Officer would like to think the reforecast budget will be outperformed.
- j While current expenditure reflects the 'old world', budgets and expenditure patterns need to begin to show some efficiencies in the 'new world' so resourcing becomes available for new developments, etc.

CPIT Foundation

As part of the Foundation's ongoing relationship with CPIT the Board of Trustees has received the Foundation's strategic direction and has decided to make a change to the nature and scope of the grants system. While the changes are being implemented there will be no grant rounds in 2012. The new grants process will apply to applications for activity in 2013. Details of the new grants system can be found on the "Grants Process Overview" page - <http://www.cpfoundation.co.nz/grant-process-overview>

As part of the shift in focus for the Foundation they are now committed to a new joint venture major project entitled "The Big Idea" – a project to bring the south east corner of Christchurch alive for the city's youth. This will be the Foundation's key activity for 2013. It will be a three stage process:

- i Marketing Plan competition – CPIT students invited to develop a marketing and communications campaign that will engage with the youth of Christchurch. A \$5,000 prize will be awarded to the winning campaign.
- ii The Big Idea search – the winner will be mentored by a PR company to execute their marketing campaign. Big Idea entries will close at the beginning of December with the top three entries presenting at a cocktail function later in the year
- iii The Big Idea development and implementation.