

# Chief Executive Bulletin

July 2012



## Council Report

26 June

Minutes of this CPIT Council meeting will be available after their confirmation at the council meeting on 31 July 2012 at the following link on the CPIT website:

<http://www.cpit.ac.nz/about-us/governance-management/cpit-council/meetings>

Key points from the 26 June 2012 CPIT Council meeting are:

### 1. CPIT Investment Plan Development

Supplementary guidance has also now been received from the Tertiary Education Commission on changes to the funding environment especially for NQF Level One and Two provision.

Management was reviewing all the implications and working through strategies. The Investment Plan 2013 – 2015 is due with the TEC by 31 August 2012.

### 2. 2012 SAC Enrolments

Positive progress has been made with SAC Enrolments. If this trend continued for the next three to four weeks projected targets will be met.

A very successful Open Day was held recently with 500 to 600 people attending and some enrolments being completed on the day.

Council are aware of pressure areas and staff capacity to meet increasing needs. The Workforce Strategy will be presented to the July Council meeting which may address some of the points raised. Kay Giles said that management was mindful of its responsibilities and was monitoring this.

### 3. CPIT Foundation

At the May council meeting the council supported in principle the project called “What’s your wildest dream?”, also referred to as the Big Idea, and sought more information from the Foundation. Carl Pascoe (Chair CPIT Foundation) attended the council meeting to provide further information.

The notion behind the Big Idea was that the south-east corner of the CBD (the area bounded by Armagh Street, Fitzgerald Avenue, Moorhouse Avenue and Madras Street) would be turned into a vibrant place for young people. A number of youth social service agencies are clustering their services in Barbadoes Street between Armagh and Tuam Streets.

Proposed steps were outlined to market the Big Idea through Christchurch secondary schools for students to contribute their ideas on how to create a vibrant youth zone. Students would submit their ideas, a panel would choose a winner who would receive a prize, and the CPIT Foundation would work with a number of local parties to implement the successful student’s idea.

The aim is to have the competition phase of the project completed by the end of 2012.

#### 4. CPIT Council Member – Ministerial Reappointment

The Council congratulated John Mote on his re-appointment following notification that the Minister has reappointed Mr John Mote as a member of the CPIT Council for a term of four years expiring on 27 May 2016.

#### 5. EER Report

The written report on the external evaluation and review panel visit at the beginning of May had not yet been received from NZQA.

### Te Kahui Manukura

Representatives from Tribal Benchmarking met with Te Kahui Manukura to present the outcomes of the 2011 ITP Benchmarking Report. Tribal obtain financial and performance information from all ITPs then “re-size” the data so that comparisons can be made between institutions.

Key findings from the report for CPIT included:

Year on year achievement:

- Surplus achieved each year since 2009 (the first year for us of the benchmarking tool)
- Achieved upper quartile financial and successful course completion results in 2010 and 2011
- Teaching department costs relative to income decreased by 11%
- Teaching productivity (core income per teaching FTE) increased year on year, however the sector average productivity has increased at a greater rate.

2011 Performance versus Metro average, based on an average weighted size:

- Core expenditure \$840,000 lower
- Teaching Department costs \$2.4 million higher
- Central administration costs \$1.4 million lower
- Premises costs \$900,000 lower

Members of Te Kahui Manukura also participated in a workshop on 17 July. One of the outputs of the workshop was a reaffirmation of the role of Te Kahui Manukura and of the Chief Executive Reference Group as follows:

Te Kahui Manukura is the leadership team of CPIT. It has executive responsibility for:

- developing and communicating the CPIT Strategic Plan,
- identifying activities to deliver on the plan,
- approving policy and procedures that support organisational effectiveness,
- overseeing and monitoring strategic projects, and
- ensuring organisational performance.

Te Kahui Manukura is chaired by the Chief Executive who reports to the CPIT Council.

The Chief Executive’s Reference Group is a sub-group of senior staff of Te Kahui Manukura who support the Chief Executive as Chair of Te Kahui Manukura to:

- Set the Te Kahui Manukura meeting agenda,
- Accept papers for consideration by Te Kahui Manukura,
- Provide briefings to Te Kahui Manukura on policy and context, and
- Ensure the operationalization of Te Kahui Manukura decisions.

**Chief Executives Report:  
Farewell to Murray Bain**

Our Director, Business Development is leaving CPIT to take up the position of Director, Business Development and Student Services at Gold Coast Institute of TAFE.

Murray has been at CPIT since 2001. Prior to his current appointment, he held the positions of Head of School and Associate Dean, Business; and Dean of the Faculty of Commerce. Murray has successfully led his teams in each of these areas and is recognised for his contribution to organisational performance and, in particular, to development of the skills and careers of those in his team.

We wish Murray every success in his new career and that he and his wife, Karen, thoroughly enjoy their new life on the Gold Coast.