

Teaching and Learning Committee - Membership and Terms of Reference

Current Version	Previous Reviews	Next Review
25/02/2016	10/04/2014	2017

1 Membership

Independent Chair
Manager Academic Staff Capability
Manager Learning Design
Director, Academic (ex officio)
Director, Education and Applied Research (ex officio)
Manager, Academic Support
Programme Leader, Teacher Education Programmes
3 Lead Education Practitioners (1x1 year term, 2x2 year term)
1 HOD (1 year term)
1 Level 400 Academic Manager (2 year term)
(11 in total)

Other members may be co-opted as necessary and working parties, including staff members who are not members of this sub-committee, may be constituted to work in targeted areas. Such working parties will report to the sub-committee as required.

2 Purpose

The Teaching and Learning Committee is a sub-committee of Academic Board and exists to provide leadership in teaching and learning at Ara Institute of Canterbury¹ to enhance successful graduate outcomes and to develop & exploit dynamic learning environments. It will also inform Academic Board of best practice teaching & learning across Ara. These functions will be realised through development and oversight of implementation of Teaching & Learning policy/strategy across the institution.

To achieve this, the committee will:

- 1 Develop a Teaching and Learning Policy and related procedures/plans (see figure 1).
- 2 Promote and make recommendations on priorities and provide feedback to Academic Board on the implementation of Ara teaching and learning policies and strategies.
- 3 Identify, share and celebrate innovative teaching and learning practice.
- 4 Recommend professional learning & development needs in accordance with relevant Ara teaching & learning strategies to enhance the quality of teaching and learning.
- 5 Advise on trends in teaching and learning.
- 6 Provide a regular report to Academic Board and implement actions required by Academic Board.

¹ From herein referred to as Ara

3 Delegations

This committee has no formal delegations or decision authority.

4 Reporting Requirements

Via reports and recommendations to the Academic Board, as requested, including biannual reports on identified targets in institutional strategies related to teaching and learning.

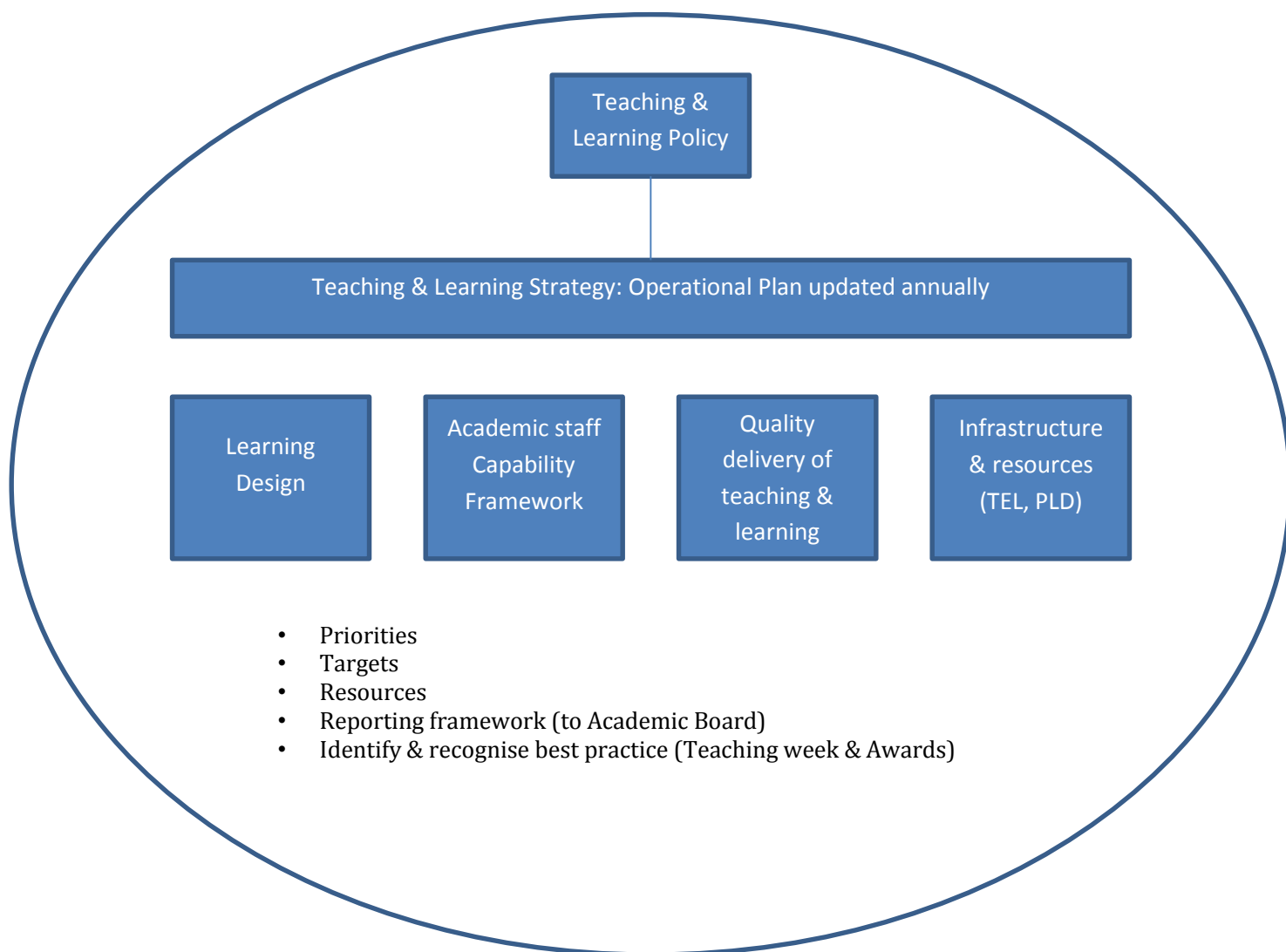
5 Frequency of Meetings

Monthly Meetings.

6 Quorum

Seven members.

Fig 1: Ara Teaching and Learning Policy/Strategy



All policies on the InfoWeb are the current version. Please check date of this hard copy before proceeding.